

# Coconut Cay

## Community Development District

### Agenda

Seat 3: April Williams – (C.)	
Seat 1: Clarence Strong III – (V.C.)	
Seat 2: Linda Holloway – (A.S.)	
Seat 5: Malcolm Jones – (A.S.)	
Seat 4: Marvin Cordero – (A.S.)	

Wednesday  
April 17, 2024  
3:00p.m.

City of Miami Gardens City Hall, the Community Room  
18605 NW 27 Avenue, Miami Gardens, FL 33056  
<https://meet.goto.com/988933821>  
+1 (872) 240-3311; Access Code: 988-933-821

1. Roll Call
2. Audience Comments (Related to Right to Speak Statute Changes – Public Comment Limited to 3 Minutes)
3. Approval of Minutes of the June 21, 2023 Meeting
4. Consideration of:
  - A. **Resolution #2024-01** Approving the Proposed Fiscal Year 2025 Budget and Setting the Public Hearing
  - B. **Resolution #2024-02** General Elections Process
  - C. **Resolution #2024-03** Establishing an Electronic Signature Policy
  - D. **Resolution #2024-04** Adoption of Records Retention Policy
  - E. Second Amendment to District Management Agreement between Coconut Cay CDD and Governmental Management Services – South Florida, LLC
5. Ratification of Engagement Letter with Berger, Toombs, Elam, Gaines, & Frank to perform the Audit for Fiscal Year Ending September 30, 2023
6. Acceptance of Audit for Fiscal Year Ending in September 30, 2023
7. Discussion of Procedures for the General Election
8. Staff Reports
  - A. Attorney – Ethics Training
  - B. Engineer
  - C. Field – Monthly Report
  - D. Manager
    - 1) Update on Pump System
    - 2) Discussion on Filing Form 1 Electronically in 2024 via Electronic Financial Disclosure Management System (<https://disclosure.floridaethics.gov>)
    - 3) Insurance Policy Renewal and Appraisal with Egis Insurance & Risk Advisors

9. Financial Reports
  - A. Approval of Check Run Summary
  - B. Acceptance of Unaudited Financials
10. Supervisors Requests and Audience Comments
11. Adjournment

***Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.coconutcaycdd.com>***